

Graduate Student Professional Development Grant Application

Name: _____ ID: _____

Graduate Program: _____

Graduate Credit Hours Earned at Truman: _____

Expected Graduation Date: _____

Funding in the amount of _____ is requested for travel to: _____

with the purpose of: oral presentation*

poster presentation*

panel participation*

Other*: _____

* Sponsoring organization of conference, meeting, etc., when applicable: _____

Dates: _____

Have you requested funding for this trip from other university sources? yes no

From external sources? yes no

If yes, explain from whom, how much you requested, and how much was awarded:

Faculty mentor for your project: _____

Abstract of your proposal (300 words or less):

Proposal (no more than one typed page):

Your proposal must include description and location of the activity for which you request funding, and description and relevance of your scholarly work. If travel is for a presentation, please indicate whether the information has been presented before.

Budget:

Transportation	_____
Hotel or motel	_____
Meals	_____
Registration fee	_____
Other (specify)	_____
<i>TOTAL</i>	_____

Include any relevant information or comments:

Please note: travel costs submitted for reimbursement must be incurred in accordance with the university's [Travel Policy](#) guidelines.

By submitting this application, I agree that, if I am awarded this grant, I will submit in a timely manner a Travel Expense Report (in accordance with Truman State University's Travel Reimbursement Policy) and a report on the activity included in the proposal.

Signature

Date