

**Truman State University**

**GRADUATE TEACHING/RESEARCH ASSISTANTSHIP (GTRA)  
Application**

*Biology, Counseling, Education, English, History, and Music Programs*

***THIS ASSISTANTSHIP APPLICATION WILL NOT BE CONSIDERED UNLESS ALL OF THE ITEMS LISTED BELOW HAVE BEEN SUBMITTED TO THE GRADUATE OFFICE.***

Completed admission application (for graduate students seeking a graduate degree)
Official transcripts of <u>ALL</u> undergraduate and graduate work
Three letters of recommendation
Personal statement in which you indicate what graduate studies at Truman can contribute to your personal and professional development, and also what you can contribute to Truman. Include information on any honors, publications, and/or special competencies.
A completed program application (required by Counseling, and MAE only)
Official test results (GRE)

**NOTE: GTRA's are not eligible for other university employment during the term of contract.**

Please type or print legibly in ink

Date \_\_\_\_\_

Graduate Program \_\_\_\_\_

Check period(s) for which you wish to be considered: Fall                      Spring_                      Year _____
---

Name \_\_\_\_\_

\_\_\_\_\_ Social Security Number

\_\_\_\_\_ Current Address

\_\_\_\_\_ Telephone Number

\_\_\_\_\_ City

\_\_\_\_\_ State                      \_\_\_\_\_ Zip Code

\_\_\_\_\_ Permanent Address

\_\_\_\_\_ Telephone Number

\_\_\_\_\_ City

\_\_\_\_\_ State                      \_\_\_\_\_ Zip Code

**TEACHING, RESEARCH, OR RELATED WORK, EXPERIENCE**      List in chronological order, most recent first.

School/Business, Location	Field	Mon./Yr.	to	Mon./Yr.
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**I hereby certify that to the best of my knowledge the information contained in this Admission Application is true and complete without evasion or misrepresentation. I understand that if it is later found to be otherwise, it is sufficient cause for rejection or dismissal.**

Applicant's Signature (not required for electronic submission) \_\_\_\_\_ Date \_\_\_\_\_

Submit electronically OR

Print and mail all application materials to:

Graduate Office, MC 203, Truman State University  
100 E. Normal  
Kirksville, MO 63501.

THE UNIVERSITY RECOGNIZES THE worth and dignity of all persons, and the University does not discriminate on any basis not related to the applicable educational requirements of students or the applicable job requirements of employees. The commitment to the consideration only of bona fide qualifications, and the avoidance of improper discriminatory practices, includes but is not limited to the forms of discrimination prohibited by law. Therefore, the University observes and complies fully with federal and state laws prohibiting discrimination on the basis of race, color, religion, national origin, ancestry, sex, age, or handicap in admission or access to, or treatment or employment in, its programs and activities. The President of the University is designated by the Board of Governors to coordinate the University's compliance with the applicable statutes and regulations, and he or she is authorized to delegate assignments to one or more other persons to assure compliance.

Discriminatory practices based on reasons not expressly stated in the policy, such as sexual orientation, veteran status, disability, marital status, and bankruptcy, which are not related to educational or job requirements, are prohibited by the University's non-discrimination policy even though such reasons are not specifically named in the policy. Any person having inquiries concerning the University's compliance with the regulations implementing Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, or Section 504 of the Rehabilitation Act of 1973, is directed to contact Sally Detweiler, at 202 McClain Hall on the University campus, Telephone No. 660-785-4121. Sally Detweiler has been designated by the President of the University to coordinate the institution's efforts to comply with regulations implementing Title VI, Title IX, and Section 504. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the institution's compliance with the regulations implementing Title VI, Title IX, or Section 504.